

To: Florida Corrections Accreditation Commission
From: Jon Hoover, Team Leader
Date: April 24, 2018
Re: Lake County Sheriff's Office Detention Center
Full Compliance Assessment Report

Assessment Dates: April 10-12, 2018

A. Agency/Assessment Information

Chief Executive Officer: Sheriff Peyton C. Grinnell
Facility Administrator: Major David J. Mass
Accreditation Manager: Sergeant Brian Weddle

Standards Manual Version: 4.03

Previous Accreditation Dates: 2006, 2009, 2012, 2015

Additional Accreditations: CFA

Assessment Team Recommendation: Reaccreditation with conditions

Assessment Team

Team Leader: Sergeant Jon Hoover
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Team Member: Sergeant Adraine Head
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Team Member: Sergeant Rechina Castro
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B. Standards Summary Tally

Status	Mandatory Standards	% of Applicable Mandatory Standards	Other-than-mandatory Standards	% of Applicable Other-than-mandatory Standards	Total Standards
In Compliance	140	85.9%	59	75.6%	199
In Compliance (Comparative Compliance)	20	12.3%	13	16.7%	33
Not in compliance	3	1.8%	0	0.0%	3
Not applicable	4	2.5%	2	2.6%	6
Elected 10%	0	0.0%	6	7.7%	6
Not Set	0	0.0%	0	0.0%	0
Total:	167		80		247

Total <i>Applicable</i> "Other-than-mandatory" Standards	78
Maximum allowable number of Elected Standards	7

C. Agency Profile

The Lake County Sheriff's Office (LCSO) Detention Center is an 896 bed facility housing maximum, medium and minimum custody inmates to include adult males and females as well as juveniles. The current facility was completed in 1992. Prior to the facility opening, the old jail was where the LCSO building is now. While the new facility was being built, some of the inmates were moved to the Tavares Annex, which consisted of portable buildings. On March 3, 1991, the inmates who were being housed at the Tavares Annex were moved to the new jail. On May 12, 1991, the Tavares Annex was closed. On June 18, 1992, all personnel started rotating shifts every four months. From May 16, 1990, to October 3, 1993, they were under the supervision of the County Commissioners.

The medical section is administrated by Armor Correctional Healthcare. The Medical Section is supervised by a physician and provided comprehensive medical, dental and mental health services. They maintain a medical unit that houses high risk suicidal inmates and those with serious medical conditions.

The facility runs on a total budget of \$23,921,417, which includes \$18,362,745 for personnel services and \$4,782,532 for operating expenses and \$50,000 allotted for capital outlay. There are a total of 245 employees, which includes 64 civilians and 181 sworn personnel.

There were 8,722 inmates booked in 2016, with the average daily population of 770. The detention center not only houses local and state inmates, but, at times, also houses federal inmates, which are subsidized by the Federal Bureau of Prisons.

D. Assessment Summary

The assessment team arrived in Lake County on Monday, April 9, 2018. Sergeant Brian Weddle arrived at the hotel at approximately 8:30 a.m. on Tuesday, April 10, 2018, to provide transportation to the facility. After arriving at the Lake County Sheriff's Office Detention Center, the assessment team was escorted to a conference room, which was set up to accommodate file review.

Accreditation Manager Sergeant Brian Weddle and other key personnel escorted the assessment team on a tour of the facility. Areas visited were inmate housing, control rooms, medical, inmate library, intake booking areas, laundry and kitchen.

The team attended an entrance meeting at 9:00 a.m. with Sheriff Peyton C. Grinnell, and the following key staff members:

Major David J. Mass
Captain Mike Fayette
Lieutenant John Herrell
Lieutenant Elvin Rodriguez
Sergeant Brian Weddle
Sergeant Diedra Gordon
Master Deputy Cassandra Williams
Dr. Bruce Clark

The assessment team provided introductions and information related to the accreditation process. The team explained the intent was to determine compliance through staff and inmate interviews and observation throughout the facility in addition to file review. Sheriff Grinnell expressed his aspiration to maintain a high degree of professionalism and accreditation status.

After the entrance meeting, the assessment team began file review to establish compliance with accreditation standards. The assessment team conducted observations and staff interviews throughout the afternoon, as well as continuing file review. Staff interviewed displayed a high degree of professionalism and spoke positively of the Sheriff's Office. The assessment team attended shift briefing at 5:45 p.m. After the briefing, the assessment team stayed to interview staff and inmates, as well as for observation of shift change and inmate count. The assessment team departed the facility at 6:30 p.m.

On Wednesday April 11, 2018, the assessment team met at approximately 8:30 a.m. at the facility. The assessment team began file review, which continued until lunch. Staff interviews were conducted in the housing units, kitchen, medical, warehouse, human resources, internal affairs, training and fiscal to verify compliance with standards. Inmate interviews were conducted in the housing areas.

On Thursday April 12, 2018, the assessment team arrived at the facility at 8:30 a.m. File review, staff and inmate interviews and observations were completed. The exit interview and oral report were conducted at 12:00 p.m. The following Lake County Sheriff's Office personnel attended:

Major David J. Mass
Captain Mike Fayette
Captain Skott Jensen
Lieutenant Elvin Rodriguez
Lieutenant Tom Teachman
Sergeant Brian Weddle
Sergeant Diedra Gordon
Master Deputy Cassandra Williams

Staff interviewed during assessment:

Mike Bond
Jason McCormick
Ann Irving
Kathy Beasley
Jason Helton
Nicholas Bradway
Henry Taylor
Carrie Roberts
Destiny Narrow
Amy Velasquez
Lillian Rojas
Amara Hosein
Derrick Shea
Wayne Madole
Fred Downey
Jesse Brunson
Davian Rosario

The team interviewed 32 inmates pertaining to all aspects of the accreditation standards.

E. Standards Noncompliance Discussion

14.12 M (Assigned to Assessor J. Hoover)

A written directive states property custodians are accountable for all inmate property within their control, and addresses the following:

- A. An annual examination of conformance with agency controls, policies and procedures of the property function is conducted by a member not routinely or directly connected with control of property;

- B. An unannounced inspection of property storage for organization and orderliness is conducted as directed by the agency's CEO;
- C. An annual full or partial inventory, as defined by the agency, of inmate property is conducted by the property custodian or designee and a designee of the CEO; and
- D. Follow-up investigative procedures for lost, missing, or stolen inmate property.

Proof of compliance of a written directive addressing elements of the standard was in place; however, no documentation demonstrating compliance with each element of the standard was provided from this accreditation cycle.

Lake County Sheriff's Office Detention Center disclosed to the team that this standard was not completed during this three-year cycle. Lake County Sheriff's Office Detention Center, after disclosing this non-compliance standard, immediately conducted a partial inventory, as defined by the agency, of inmate property by a designee of the CEO. The agency submitted a plan of action to the FAO post-assessment outlining measures to ensure future compliance.

25.06 M (Assigned to Assessor A. Head)

A written directive requires unused medication be recorded when removed from circulation, and stored in a separate container and secured, with a list that includes the following information:

- A. Prescription number;
- B. Name of issuing pharmacy; and
- C. Quantity of unused medication.

Proof of compliance of a written directive addressing elements of the standard was in place; however, there is no recorded documentation when unused, expired medication is removed from circulation and expired medication is not stored in a secured container. Lake County Detention Center required their vendor to conduct training, and subsequently hired a new Director of Nursing. Documentation of vendor training was submitted to the FAO post-assessment.

25.07 M (Assigned to Assessor A. Head)

A written directive requires the destruction of unused controlled and non-controlled medications by appropriate means in accordance with the Florida Board of Pharmacy Rules.

- A. Records of destroyed medication
- B. Written directive addressing elements of the standard.

Proof of compliance of a written directive addressing elements of the standard was in place; however, there are no records of destroyed expired medication. Lake County Detention Center required their vendor to conduct training, and subsequently hired a

new Director of Nursing. Documentation of vendor training was submitted to the FAO post-assessment.

F. Corrective Action Discussion: None.

G. Standards Elected for Exemption (10 Percent)

1.04	6.1
16.03	20.03
24.14	25.03

H. Standards Verified by the Team as "Not Applicable" to the Agency

1.03M (R. Castro)	9.07M (A. Head)	13.03 (J. Hoover)
13.04(J. Hoover)	28.04 (A. Head)	

I. Standards, the Status of Which Were Changed by Assessors

<u>Standard</u>	<u>Self-assessed</u>	<u>Changed to</u>
11.09	Elected 10%	Compliance
14.12M	Compliance	Non-compliance
16.14	Elected 10%	Compliance
25.06M	Compliance	Non-compliance
25.07M	Compliance	Non-Compliance
26.03	Elected 10%	Compliance

J. Public Information Activities: None.

K. Exemplary Policies/Projects/Procedures

On August 1, 2017, Sheriff Grinnell implemented the Inmate Sewing and Textile Program for female inmate workers. This program is designed to teach inmates useful trades. Industry professionals from the community come in and help train the inmates on some of the machines. The Sewing and Textile Program has several trades that are taught to the inmates. They teach inmates to sew and press on professional grade machines as well as use patterns and bulk material to make inmate uniforms. They also have a heat press machine that they teach the inmates how to apply designs on t-shirts and other items for Sheriff's Office charity events. They have an embroidery and engraving machine that they use to teach the inmates how to embroider and engrave on different types of items. The Inmate Sewing and Textile Program teaches a lot of skills that the inmates are able to use once they are released to the community.

L. Summary and Recommendation

During the three-day assessment, the team observed several areas of the facility and interviewed several staff members and inmates to ensure compliance with the standards. The housing areas were quiet and controlled. The staff was professional and informative.

After reviewing the files, observing the jail operations, and interviewing many staff and inmates, the Lake County Sheriff's Office Detention Center was found in compliance with 98.08% of the applicable mandatory standards and 100.00% of the applicable non-mandatory standards not elected for exemption. Again, Lake County Detention Center immediately conducted a partial inventory, as defined by the agency, of inmate property by a designee of the CEO. Lake County Detention Center did not immediately correct the issue and they did not provide a plan of action during the assessment to ensure compliance with standards 25.06M and 25.07M. The agency subsequently submitted documentation addressing the standards following the assessment. It is the recommendation of the assessment that Lake County Sheriff's Office Detention Center be reviewed for reaccreditation with conditions by the Commission at the next scheduled meeting.

Submitted by Jon Hoover, Team Leader